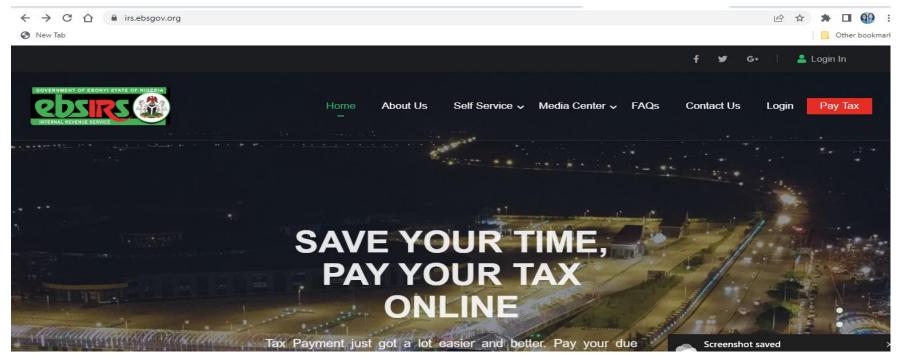


# **EBONYI STATE INTERNAL REVENUE SERVICE (EBSIRS)**

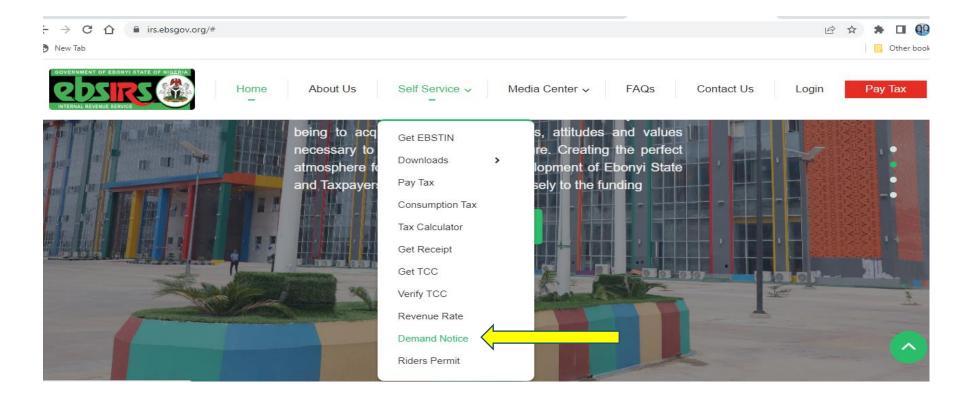
**Procedure for obtaining Business Premises permit;(Step by Step illustration of the process for the applicant to obtain business premises permit from starting application to obtaining the certificate.** Home page of Ebonyi State Internal Revenue Website (<u>https://www.irs.ebsgov.org</u>)



Citizens of Ebonyi State obtain Business premises permit by visiting the official website of Ebonyi State Internal Revenue Service (EBSIRS): <u>www.irs.ebsgov.org</u>, wherein the citizens obtain self-service:

## Steps:

- 1. Visit<u>www.irs.ebsgov.org</u>
- 2. Place your cursor on "self-service" and follow the drop down menu to obtain "Demand Notice"
- 3. Click on Demand Notice



4. Fill in the form and submit.

The Documentation required for obtaining integrated revenue /Demand Notice is as shown in the diagram below:

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			仚	s.ebsgov.org	Ļ	8	:		
IN	TEGRATED DEM	AND		Fullname					
				Fullname					
				Taxpayer type					
				Taxpayer Type*					
	Kindly Supply your TIN to appl	y for	Phone						
	Demand Notice			Phone					
	Personal/Business			Email					
	Detail:			Email					
	TAX ID *			Shop Address			_		
				Shop Address					
	Fullname		Select all you want to pay for						
	Fullname		Business Premises Waste Management Fire Service						
	Taxpayer type			Tourism Reg/Ren	Water	Bill			
	Taxpayer Type*		Others						
2.9	Phone				Subr	nit			
	Phone					(			
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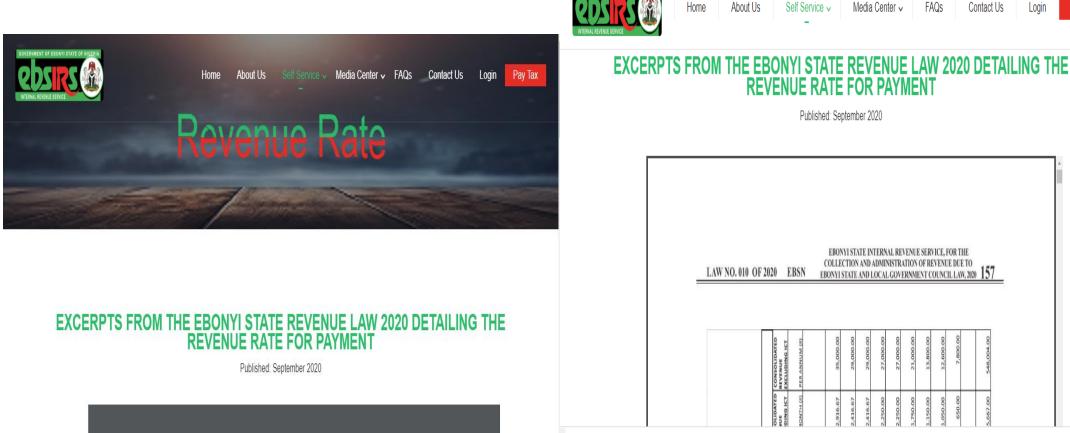
5. After submission by the applicant, the Head of Integrated Revenue of EBSIRS approves the submission from the backend within 24hours and provide the amount to be paid by the Applicant according to the revenue rate as gazetted in Ebonyi State Revenue Law of 2020.

The revenue rate are transparently posted on the official website of EBSIRS. The link is (https://www.irs.ebsgov.org/revenue-rate)

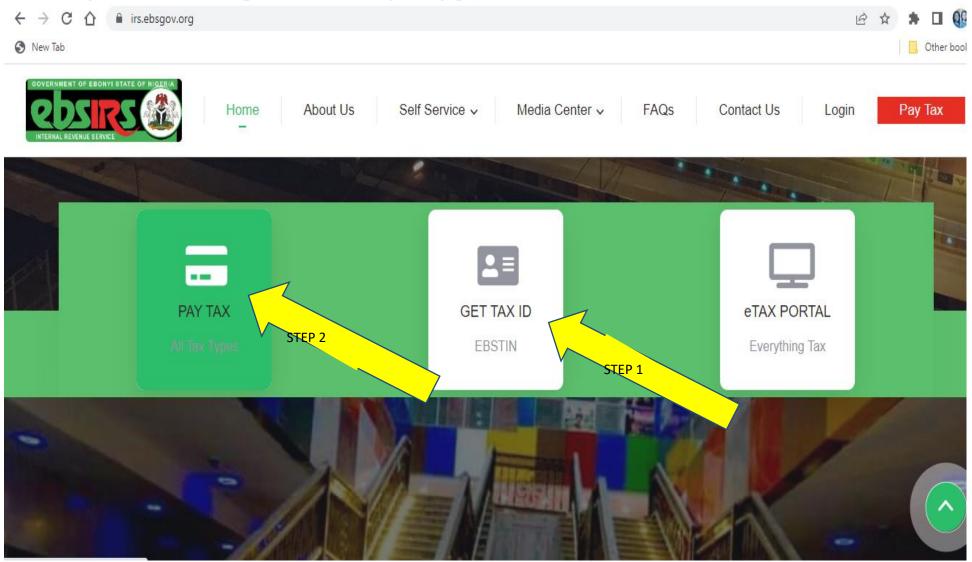
Contact Us

Pay Tax

Login



6. The Applicant for the Business premises permit makes an online payment after verification by the HOD Integrated revenue (<u>https://www.irs.ebsgov.org/pay-tax</u>)



7. The Applicant gets an automated receipt that serves as annual certificate of registration of the business premises.

iebsires stat	REVENUE Payment Receipt	(D)
	sectors that become and	an 14 mil 14 19 19 19
Invoice No:	EBSIRB/4137/2022/0000154077	6
Taxpayer ID:	4801090250	
Full Name:	DOLF METALS NIG LTD	
MDA:	MINISTRY OF SOLID MINERAL & COMMUNITIES	PRODUCING
Revenue Head:	HAULAGE FEES	
Revenue Type:	HAULAGE FEE	412 72 TO
Period:	September, 2022	1200
Amount:	N 600,000	1 4 M
Payment Channel:	BANK BRANCH	MSD
Bank Details:	POLARIS BANK, BRANCH	
	-	) (

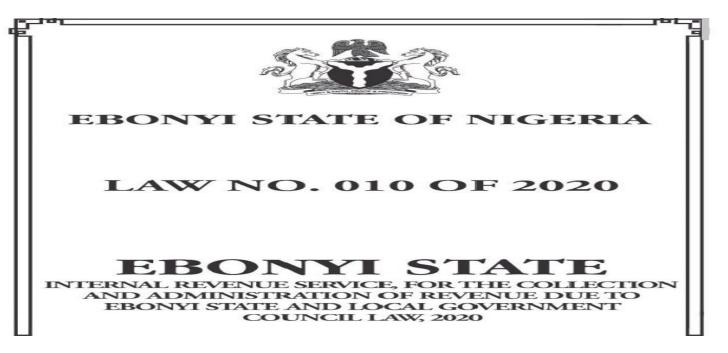
NB: The demand notice is for integrated revenue wherein citizens pay for fire services, Business Premises, Waste management and tourism (for hospitality industries). The link is (<u>https://www.irs.ebsgov.org/demand-notice</u>)

## **Service Delivery Timeline**:

The service timelineother than 24hours needed for verification and approval by the HOD however is immediate but dependent on the applicant and his/her readiness to pay.

# Legal Basis

Ebonyi State Internal Revenue Service, for the collection and administration of revenue due to Ebonyi State and Local Government Council Law No. 010 2020 page 229 to 262 (<u>https://www.irs.ebsgov.org/view\_pdf</u>) Ebonyi State Consolidated Revenue Codes.



## PERMIT RENEWAL PROCESS

Recall that integrated revenue is an annual payment. Same process as above is been performed annually and that is the renewal process in Ebonyi State. The receipt that is generated upon payment by the applicant is the annual certificate given to the applicant in Ebonyi State.

## The Contact Information for EBSIRS is:

Head Quarters: Staff Development Centre, Kpirikpiri, Abakaliki, Ebonyi State, PMB 027

Email:<u>info@ebsgov.org/</u>

Phone Number: 08068782095

Signed:



**Mr. Agwu Nweze** Chairman Ebonyi State Internal Revenue Service